

Pellegrino's Italian Kitchen Vineyard Room Rental Agreement

Pellegrino's Vineyard room (sometimes referred to as "the little house") is a detached private dining area for groups up to 30 people. We're here to help you put on a great event with delicious food and friendly service staff! Our event planners are happy to assist with planning questions, but here are our general guidelines for use of the room.

Minimums - Breakfast/Lunch minimum purchase is \$300. Sunday-Thursday Dinner minimum purchase is \$350 Friday/Saturday & Holiday Dinner minimum purchase is \$500 prior to tax and service charge. Due to the high demand and volume of events in the month of December, minimums are increased to \$500 on weeknights, and \$800 on Friday/Saturday nights.

If minimum purchase is not met, client has the opportunity to purchase additional food, drinks or take out (gift cards excluded) or room fee will be applied to the remaining amount.

Holiday Black Out Dates - The Vineyard room will not be booked for private parties on the following holidays: Valentine's Day, Easter, Mother's Day, Father's Day, 4th of July, Labor Day, Thanksgiving, Christmas Eve, Christmas, New Year's Eve, and New Year's Day.

Charges - 20% Staff Charge and 9.3% tax will be applied to all services provided.

Outside Food- is not allowed to be brought on premise with the exception of celebration desserts and bottled wine. Wine corkage fee will apply at \$12 per 750ml bottle, larger bottles may be subject to an additional corkage fee.

Decoration- Only approved masking tape is allowed to be used for hanging decor on walls, nail and pins are strictly prohibited. Glitter or confetti of any kind is not allowed. It is the responsibility of the client to remove all decorations immediately after the event. Pellegrino's is not responsible for personal/party items that may be left behind.

Hours- 3 hours is allotted for each reservation unless otherwise specified and noted. Addition rentals hours can be purchased at \$50 an hour. Parties may only be booked within restaurant operating hours.

Style of Service & Menus- Host of the party is responsible for choosing the style of menu for the group. Full menu service and limited menus are available. Event planners are able to help you select which menu will work best for your party. Kids menus are also available. Food service is plated only, buffet service and Party To Go menus not available in Vineyard room.

Final Details- Final head count and menu selection is due 7 days prior to event.

Payment- Bill must be paid at time of service.

Parking- Pellegrino's has limited parking, so carpooling is recommended. There is additional parking available at the Gundersen Dental parking lot weekday evenings after 5pm and weekends all day.

By signing this rental agreement the client agrees to monitor conduct of guests against misuse, damage and vandalism and shall maintain and ensure orderly behavior on premises.